

**Mansfield Municipal Electric Department
Minutes of Light Commissioners Meeting
July 17, 2023**

Present: Chair Mike Trowbridge, Clerk Maureen Doherty, Commissioner Diana Bren, Commissioner Brendan Roche, MMED Engineer Hamid Jaffari and Light Department Manager Joseph Sollecito

The meeting was held at the Mansfield Town Hall, room 3AB and was also virtual via GoToWebinar. It was called to order at 5:30 PM followed by the Pledge of Allegiance.

A complete copy of the Board packet containing all documents that are referenced in the minutes is on file at the Mansfield Municipal Electric Department office.

Motion: To enter into Executive Session at 5:33 for the following reasons and to return to open session

- a) Review and Consideration to Approve of minutes of May 22, 2023 Executive Session where Exemptions 3 was declared**
- b) Pursuant to M.G.L. Ch. 164, Section 47D and M.G.L. Ch. 30, Section 21, Exemption 2, to conduct strategy sessions in preparation for negotiation with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (General Manager).**

(Doherty/Roche) Passes 4/0

Roll call vote: Doherty-aye; Roche-aye; Bren-aye; Trowbridge-aye

Return to open session at 6:03 pm

Motion: To approve General Manager Sollecito's FY2024 salary increase of 3.5% retroactive to July 1, 2023

(Roche/Bren) Passes 4/0

Chair Trowbridge said that in addition to discussing the retroactive 3.5% increase in executive session, the Board also discussed extending Manager Sollecito's contract. He asked Manager Sollecito to check with legal counsel to see whether the three year limitation applies to him.

**Motion: To approve the minutes of the May 22, 2023 Light Commissioners meeting
(Doherty/Roche) Passes 4/0**

Introduction of New Engineer – Manager Sollecito welcomed and introduced MMED's new engineer Hamid Jaffari. He previously worked at both the Reading and Danvers light departments and also teaches at Northeastern University. Manager Sollecito said he is grateful to have him. Engineer Jaffari shared some more of his background experience, which includes 25 years of municipal experience.

Approval of NYPA Voting Representative and Alternate – Manager Sollecito told the Board that the MMED customers have had a NYPA credit on their bill for 30-40 years. He explained that the Board needs to approve annually the voting representatives.

Motion: To approve the Designation of New York Power Authority (NYPA) Recipient Voting Representative as Manager Joseph Sollecito and Alternate Certificate as Engineer Hamid Jaffari (Doherty/Bren) Passes 4/0

Wildlife Power Outage Protection Products – The Board previously approved the capital budget which included animal guard protection enclosures to help minimize outages. MMED accepted proposals in June and Manager Sollecito is recommending KADDAS products from Graybar as they quoted the lowest cost and can also provide a reasonable delivery schedule. He said that no vote is needed.

Electric Power Cable – The Board previously approved the conversion of three overhead circuits to underground in a heavily wooded area of West Mansfield. An invitation to bid on the cable products needed for this project went out and three other vendors were also solicited. Only one vendor submitted competitive pricing. Manager Sollecito said he was recommending awarding the proposal to Arthur J. Hurley Company Inc. for \$1,194,373.50 which is under MMED's original budget estimate.

Line Worker School & Training Reimbursement Agreement – Manager Sollecito said this agreement is being proposed in response to the turnover MMED has experienced over the last 18 months to 2 years. He said that MMED has hired and trained Line Workers who did a great job but have moved on for better opportunities. He believes that if MMED is going to invest money in someone's training, then they want some of that experience that they invested in return. This document was drafted with the approval of AFSCME and will only apply to new employees going forward.

Motion: To approve the Line Worker School and Training Reimbursement Agreement (Doherty/Bren) Passes 4/0

May 2023 Financial Statements – Manager Sollecito said the net income through May is \$1.02 million compared to prior year net income of \$1.15 million. MMED's cash position as of May is \$11.6 million, which is down from \$14.1 million last year. Manager Sollecito told the Board that everything is in good shape and pointing in the right direction. He noted that in the last 6-9 months, the energy consumption has been dropping across all sectors.

American Public Power Association (APPA) 2022 Annual Benchmarking Report – Manager Sollecito presented and explained this report shows how you compare to other utilities in your region. It provides statistics such as 'number of incidents', 'response time' and 'length' of power outages.

Millstone Power Plant Outage – Manager Sollecito stated that on May 30, 2023, the Millstone nuclear power plant had an issue and Millstone represented about 8% of Mansfield's power needs for the month of June. MMWEC, however, was able to replace this power supply so there should be a zero to marginal impact on MMED customers.

Notable items – Manager Sollecito told the Board that Ron DeCurzio of MMWEC extended an invitation to Board members who would like a tour of MMWEC. Manager Sollecito said that he will be taking Engineer Hamid Jaffari if anyone else would like to join them.

Manager Sollecito said that MMED participated in Family Fun Night and Kids Safety Day and that both were well received.

Business and Finance Manager Pereira is heading up the Permit Eyes project. He also has a working senior helping him to update customer contact information.

Citizens Questions and Comments – none

Commissioners Questions and Comments – Chair Trowbridge asked how the new storage building is working out. Manager Sollecito said it is great and that they started moving inventory and are about 80% there. Chair Trowbridge also inquired about the electric vehicle and Manager Sollecito said that it is working since both recalls have now been rectified.

Motion: To adjourn at 6:41 PM
(Bren/Doherty) Passes 4/0

Respectfully submitted: Jacqueline Lee

Signature of Clerk

9/18/23

Date of Approval